MUNICIPAL CORPORATION OF HYDERABAD

Self- Assessment of Property Tax Return

(To be filed under section 213 of HMC Act 1955)

SAR
R/NR

Property Tax Identification Number
(To be filled by MCH Office)

I.Location Details

Circle No. Ward No. Block No

Locality No Locality Name Street Name

House/Door No Name of the complex/ Apartment/colony

II. Land Details (Please tick in the appropriate box)

Land Area in Square Yards Own Lease If Lease, Owners Details

III.Property Details(Please tick in the appropriate box)

Roof Type: RCC Non RCC Both

Flooring: Marble Granite Mosaic Polished Stones Others

Floor No. Cellar Ground 1 2 3 4 5 6 Above Penthose

Built up plinth area in Square Feet Year of construction

IV Usage Details: (Please tick in the appropriate box)

Residential Non-Residential

If Non-Residential

1. Star Hotels 2. Other Hotels/Lodges/Restaurants/ /Pubs/Bar 3. Super Markets/Shops/ Offices

4.Cinema Theatre 5.Function Halls 6.Hospitals/Nursinghomes/Diagnostic Centres

7.Educational Institutions 8. Industries/Factories 9. Religious & Charitable Institutions

10. Others 11.Residential 12.Banks 13.Govt. Offices/Govt. Undertakings

V. Building Ownership & Occupancy Details

Name of the Owner Address & Telephone No

Name of the Occupant	Area Occupied Sft.	If rented, Monthly Rent Paid	If Self Occupied Monthly rent expected

VI Category of Ownership(Please tick in the appropriate box)

1. Private : Individual ☐ 2. Private : Corporate ☐ 3. State Govt ☐

4. Central Govt. ☐ 5. State Govt. Undertaking ☐ 6. Central Govt. Undertaking ☐

7. Others ☐

VII. Existing Tax Details: (Please tick in the appropriate box)

Whether assessed Yes ☐ No ☐

If yes, Year of Assessment

If Yes, Property Tax Assessment/Bill No.

Half Yearly Tax in Rs.

Half Year upto which tax is paid April: October:

VIII Self Assessment Tax (Proposed by Occupier/Owner/Lessee):

Total Plinth area of Property in Sft. Rcc Non Rcc

Monthly Rental value(MRV) Prevailing in the Locality Rs.

Annual Tax Payable (In figures & words) MRV x 3.5 Rs.

Amount Paid along with this Form Rs.

D.D/Cheque No……Bank……..Date…….
(DDs&Cheques must be drawn in favour of Commissioner,MCH.

IX Address for Correspondence

Telephone No.

Declaration

I/ We _____ son/daughter /wife of Sri_____ _____ solemnly declare that I /We am/ are fully aware of the legal provisions contained in Section 213 and other sections of theHMC Act, 1955 and other relevant Acts, and the above information is correct to the best of my/our Knowledge and belief.

Date: **(SIGNATURE)**

Note 1. Please enclose copy of Title Deed and Approved plan for new assessments

2. Please enclose copy of Leased Deed wherever rented out.

Acknowledgement

Received Self-Assessment return along with Cheque/Demand Draft No. _____ Date_____Amount Rs._____ drawn On_____(Name of the Bank) from Shri_____towards Tax for the year_____ subject to confirmation after verification of particulars furnished for property bearing No. _____ situated at_____.

Place **Receiver's Signature**

Date **Name**